

Birtley Medical Group
Practice Health Champions/Patient Participation Group Annual Work Plan 20/21

Chair J Mason appointed in June 2020 – for review 2022

Deputy N Fearby Chairperson appointed in June 2020 – for review in 2022

No	Work Plan Item	Date	Progress
1.	Continuous development of a Work Plan for the remainder of 2020	Commence June / July	Started and ongoing
2.	Aim towards PPG Award Certificate - Work with PPG and Surgery colleagues.	Commence February 2020 - Aim to have achieved by December	Complete and awarded in December 2020
3.	Work with internal colleagues and the PPG group to gather feedback on how to resume meetings of the PPG group going forward. (during covid and following any covid restrictions).	Aim to achieve by December 2020	Ongoing throughout the covid pandemic
4.	Liaise with PPG & wider PCN colleagues to relaunch and promote the group. To be brought to the PPG group and colleagues within the surgery to investigate how we can engage with the broader patient population, with local voluntary groups and seldom heard groups.	By August 2021	
5	Appoint a secretary for the PPG group.	Aim to achieve by December 2021	
6	Gather PPG feedback for any surgery changes. Act on any actions.	Ad-Hoc Ongoing	